

## Terms and Condition

- Registration is 50 Euros (non-refundable) for courses and 50 Euros for accommodation placement.
- Payment: all fees must be paid in full by April 21, 2008 . The school reserves the right to refuse admission for accommodation and/or lessons if payment has not been made.
- All students must take out student travel insurance to include course cancellation and should be aware if there are any health care agreements between Russia and their country of residence.
- There is no refund if a student decides to cancel his or her course after it has started.
- Visa refusal: the school will refund the fees (less 50 Euros to cover administration costs) on production of the refusal letter from the Russian Consulate. If the refusal is less than two weeks before the course starts and the school has arranged accommodation then the student will also be charged for one week's accommodation and the placement fee. The student will also be responsible for all bank charges if a transfer is made for the refund.
- Course cancellation charges: More than 4 weeks before start of course - 25% of total course fees. 2 - 4 weeks before start of course - 50% of total course fees. Less than 2 weeks before start of course - 50% of total course fees + accommodation placement fee + one week's accommodation fee depending on type of accommodation arranged.
- In all cases, a refund can only be made to a student after the school has received written confirmation of the cancellation. The school may also request that the student return original letters that may be used for obtaining visas or entering Russia.
- The school reserves the right to refuse admission of any student or dismiss any student in the event of misconduct without refund of fees.
- The school reserves the right to cancel or alter a course and if we do we will offer compensation.
- The school reserves the right to alter class times before or during a course.